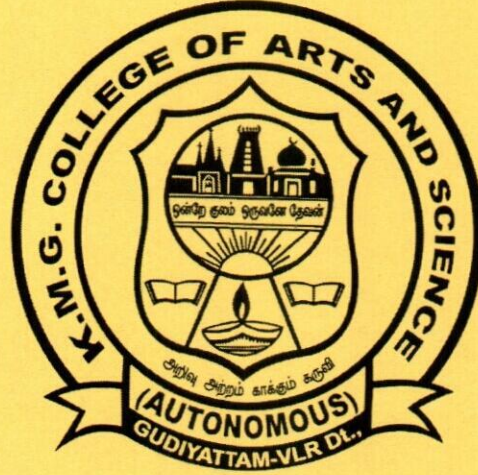


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FOR THE USE OF GOVERNING BODY MEMBERS ONLY

கே.எம்.ஜி. கலை மற்றும் அறிவியல் கல்லூரி (தன்னாட்சி)
K.M.G. COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
GUDIYATTAM, VELLORE DISTRICT - 635803

MINUTES OF THE FOURTH MEETING OF THE GOVERNING BODY



DATE OF THE MEETING : FRIDAY, 04th APRIL 2025, AT 11.00 AM
MEETING VENUE : K.M.G. SEMINAR HALL

Dr.C. DHANDAPANI
PRINCIPAL/ MEMBER – SECRETARY



கே.எம்.ஜி. கலை மற்றும் அறிவியல் கல்லூரி (தன்னாட்சி)
K.M.G. COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

GUDIYATTAM, VELLORE DISTRICT - 635803

Minutes of the Fourth Governing Body Meeting of K.M.G. College of Arts and Science (Autonomous) held on 04.04.2025, Friday at 11:00 AM conducted through Offline at K.M.G. Seminar Hall.

The Chairman of the Governing Body Thiru. K.M.G. SUNDARAVADANAM presided over the meeting to consider, ratify and resolve the following agenda.

The College Principal/ Member Secretary Welcomed the Members of the Governing Body and Presented the Agenda for the Discussion and for the approval of the Resolution.

THE FOLLOWING MEMBERS OF THE GOVERNING BODY
ATTENDED THE MEETING THROUGH HYBRID MODE

S.No.	Name and Address	Category
1.	Mr. K.M.G. BALASUBRAMANIAN, Managing Trustee, K.M.G. College of Arts and Science	Member – Management Attended the Meeting through Zoom Platform
2.	Mr. K.M.G. SUNDARAVADANAM, Chairman, K.M.G. College of Arts and Science	Member – Management Attended the Meeting in Person
3.	Mr. K.M.G. RAJENDRAN, Secretary, K.M.G. College of Arts and Science	Member – Management Attended the Meeting in Person
4.	Thiru. K.M.G. MUTHUKUMAR, Treasurer, K.M.G. College of Arts and Science,	Member – Management Attended the Meeting in Person
5.	Dr. P. DANIEL SUNDARRAJ, Assistant Professor & Head, Department of Computer Science, K.M.G. College of Arts and Science	Teacher's Nominee of the College Attended the Meeting in Person
6.	Dr. K.GOMATHY, Assistant Professor & Head, Department of Commerce, K.M.G. College of Arts and Science	Teacher's Nominee of the College Attended the Meeting in Person

7.	Mrs. V. MADHUMITHA, Administrative Officer ic, K.M.G. College of Arts and Science, Gudiyattam	Nominee : Administration. Attended the Meeting in Person
8.	Dr. M. JAYASRI RANI, Former Principal, Govt. Arts and Science College, Hosur, (Affiliated to Periyar University, Salem)	Nominee : Educationist Attended the Meeting through Zoom Platform
9.	Dr.A.MALAR, The Regional Joint Director, Regional Joint Directorate of Collegiate Education, Vellore Region, Vellore, Tamil Nadu.	Nominee : State Government. Attended the Meeting in Person
10.	Dr. A. VELAYUTHAM, Dean (Retd), Dr.M.S. Swaminathan Agricultural College & Research Institute, Muallai Street Extn. Maharaja Avenue, Vadavalli, Coimbatore, Tamil Nadu.	Nominee: Thiruvalluvar University Attended the Meeting in Person
11.	Dr. C. DHANDAPANI, Principal, K.M.G. College of Arts and Science, Gudiyattam	Member – Secretary Attended the Meeting in Person

Agenda 1: Presentation of Various Academic Activities from 01.12.2024 to 03.04.2025.

Resolution Passed:

The Governing Body acknowledged and appreciated the report on the various academic activities conducted from 01.12.2024 to 03.04.2025. The efforts of the Principal, faculty members, and students were duly appreciated.

Agenda 2: Approval for the minutes of the 3rd Governing Body Meeting held on 12.12.2025.

Resolution Passed:

The Governing Body unanimously resolved and approved the minutes of the 3rd Governing Body Meeting held on 12.12.2024.

Agenda 3: Approval for the syllabi formulated by the Board of Studies of all the Departments duly approved by the 3rd Academic Council Meeting held on 28.03.2025.

Resolution Passed:

The Governing Body unanimously resolved and approved the syllabi formulated by the Board of Studies and duly approved by the 3rd Academic Council Meeting held on 28.03.2025.

Agenda 4: Approval for the minutes of the 3rd Academic Council Meeting held on 28.03.2025.

Suggestion by Dr. M. Jayasri Rani, Nominee: Educationist

Dr. M. Jayasri Rani brought up the topic of how course outcomes are attained as per the Outcome-Based Education (OBE) framework.

Response:

Mr. B. Balaji, IQAC Coordinator, explained the mechanisms adopted for course attainment, including direct and indirect methods. Dr. Jayasri Rani appreciated the institution's effective implementation and progress in OBE pattern.

Resolution Passed:

The Governing Body unanimously resolved and approved the the implementation of OBE Pattern and the minutes of 3rd Academic Council Meeting held on 28.03.2025.

Agenda 5: Approval for the minutes of the 3rd Finance Committee Meeting held on 03.04.2025.

Suggestion by Dr. A. Velayutham, Nominee: Thiruvalluvar University

Dr. A. Velayutham suggested that the Controller of Examinations may be included as a member of the Finance Committee to verify the cash flow related to the examination process.

Resolution Passed:

The Governing Body unanimously resolved and approved the minutes of the 3rd Finance Committee Meeting held on 03.04.2025. The suggestion to include the Controller of Examinations in the Finance Committee for monitoring examination-related finances was duly noted and will be considered for implementation.

Agenda 6: Approval of the revised Examination Manual and Internal Mark Components from the Academic Year 2025–2026, as approved by the Academic Council.

Suggestion by Dr. A. Malar, Nominee: State Government

Dr. A. Malar suggested that increasing the weightage of the CIA written test from 10 to 15 marks would benefit students. She also expressed concern on the inclusion of innovative components which may affect rural students and recommended for considering this in implementation.

Resolution Passed:

The Governing Body approved the revised Examination Manual and Internal Mark Components to be implemented from the academic year 2025–2026, as approved by the Academic Council. It was resolved that the impact of the new internal mark components will be

monitored for one semester. Based on a comparative analysis with the previous system, appropriate modifications in the internal component weightage will be considered for the forthcoming semester to ensure equitable student outcomes.

Agenda 7: Approval of the introduction of Add-on Courses related to the Indian Knowledge System from the academic year 2025–2026, as approved by the Academic Council.

Suggestion by Dr. A. Velayutham, Nominee: Thiruvalluvar University:

Dr. A. Velayutham observed that the initial title of the Add-on Course “*Artificial Intelligence in Science*” offered by the Department of Artificial Intelligence was too broad and not department-specific. He recommended that Add-on Courses be closely aligned with the academic focus of the department.

Response:

Based on the suggestion, the course title was revised to “*Exploring Indian Knowledge Systems through AI and Big Data Analysis*” to better reflect departmental relevance and subject specificity. The revised title was ratified by the respective Board of Studies and Academic Council members.

Resolution Passed:

The Governing Body approved the introduction of Add-on Courses related to the Indian Knowledge System from the academic year 2025–2026, as approved by the Academic Council, with the revised title duly ratified.

Agenda 8: Any other matters brought by the Chairman and Members of the Governing Body.

Suggestion by Dr. A. Velayutham, Nominee: Thiruvalluvar University

Strategic Plan:

Dr. A. Velayutham suggested that the institution's Strategic Plan should specify year-wise objectives and be categorized into short-term goals (up to 5 years) and long-term goals (10 to 15 years) to enhance the clarity and effective implementation.

PG Student Research Training:

He also recommended that PG students be encouraged to write research articles. The institution should arrange training and support to help them to publish in high-impacted journals.

Syllabi Book Enhancement:

He further suggested that the syllabi book should include a lecture hour work schedule, broken down unit-wise, to provide better planning and time management for course delivery.

Suggestion by the Chairman of the Governing Body, Thiru. K.M.G. Sundaravadanam

Thiru. K.M.G. Sundaravadanam suggested that a Bridge Course should be conducted for first-year UG students, with a special focus on spoken English to enhance their communicative skills. He also emphasized that faculty members should adopt a bilingual mode of instruction, using both English and Tamil, to ensure better understanding among students. Furthermore, he recommended that a minimum of 30 minutes in each class should be conducted in English to gradually improve the students' language proficiency.

Resolution Passed:

The Governing Body acknowledged the valuable suggestions put forth by **Dr. A. Velayutham, Nominee: Thiruvalluvar University, and Thiru. K.M.G. Sundaravadanam, Chairman of the Governing Body.** It was unanimously resolved to implement the following:

1. Based on the suggestion of **Dr. A. Velayutham**, the institution will revise its Strategic Plan to include year-wise objectives and classify the plan into short-term (up to 5 years) and long-term (10 to 15 years) goals for enhanced clarity and effective execution.
2. As recommended by **Dr. A. Velayutham**, necessary training will be provided to PG students for writing research articles and publishing in high-impacted journals.
3. Following the suggestion of **Dr. A. Velayutham**, the syllabi book will be enhanced by including a unit-wise lecture hour work schedule to facilitate better course planning and delivery.
4. Acting upon the suggestions of **Thiru. K.M.G. Sundaravadanam**, a Bridge Course will be introduced for first-year UG students, emphasizing spoken English to strengthen their communicative skills.
5. As proposed by **Thiru. K.M.G. Sundaravadanam**, faculty members will be encouraged to adopt bilingual instruction (English and Tamil) in classrooms for better student comprehension, and ensure that at least 30 minutes of each class is conducted in English to improve language proficiency among students.

The Governing Body meeting ended with Vote of Thanks proposed by **Dr. K. GOMATHI** (Member - Teacher Nominee)



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K.M.G. COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
GUDIYATTAM, VELLORE DISTRICT - 635803

4th MEETING OF THE GOVERNING BODY

ON 04.04.2025 at 11.00 AM

VENUE : K.M.G. SEMINAR HALL,
GUDIYATTAM

Dr. C. DHANDAPANI,
PRINCIPAL

MEMBERS PRESENT

S.No	Category	Name of the Member	Signature of the Member
1	Member - Management	Thiru. K.M.G. BALASUBRAMANIAN	Online
2	Member - Management	Thiru. K.M.G. SUNDARAVADANAM	
3	Member - Management	Thiru. K.M.G. RAJENDRAN	
4	Member - Management	Thiru. K.M.G. MUTHUKUMAR	
5	Member - Teacher	Dr. P. DANIEL SUNDARRAJ	
6	Member - Teacher	Dr. K. GOMATHY	
7	Administrative Staff	Mrs. V. MADHUMITHA	
8	Member - Educationist	Dr. M. JAYASRI RANI	Online
9	State Government Nominee	Dr. A. MALAR	
10	University Nominee	Dr. A. VELAYUTHAM	
11	Member - Secretary	Dr. C. DHANDAPANI	

